



HILLDALE PUBLIC SCHOOL REOPENING PLAN

2020-2021

The struggle you're in today is developing the strength you will need for tomorrow.
Quoteistan.com

TABLE OF CONTENTS

REOPENING SCHOOL DELIVERY CHOICES.....01

COVID-19 DEFINITION/WHAT TO LOOK FOR.....05

PLAN FOR A SAFE REOPENING.....06

TRANSPORTATION FOR REOPENING.....08

FIRST DAY OF SCHOOL.....09

PROCEDURES AT SCHOOL FOR REOPENING

 ELEMENTARY.....10

 MIDDLE SCHOOL.....13

 HIGH SCHOOL.....15

DISTANCE LEARNING

 PRE-SCHOOL THROUGH FIRST GRADE.....17

 SECOND GRADE THROUGH FIFTH GRADE.....19

 SIXTH GRADE THROUGH EIGHTH GRADE.....21

 NINTH GRADE THROUGH TWELVTH GRADE.....23

VIRTUAL EDUCATION OPPORTUNITY25

PROTOCOLS FOR STUDENTS AND STAFF IN REFERENCE TO COVID-19.....26

 CHART OF CLOSE CONTACT.....29

 CHART OF DECISION TO CLOSE SCHOOL.....30

 CHART OF COVID SYMPTOMS.....31

COVID-19 PHASES OF OPENING SCHOOL.....32

Disclosure: This pamphlet contains policies and procedures recommended and/or required to assist our school’s re-opening in the safest manner possible. Dealing with COVID-19 is a complicated and ever changing challenge. Please understand that within these pages, we have designed the best plan for our students, staff and community, although one must keep in mind that our written plan may have to change as new information is known or as community spread changes.

Reopening School Delivery Choices

Our district is extremely grateful to have the opportunity to serve you and your children as their educational institution. We are excited to start back into a new school year, but first, we want to clarify what our district plans to do to support all students in a safe and healthy manner as they attain their education.

Our district is offering different pathways for educational services in the 2020-2021 school year.

- 1) Traditional School
- 2) Virtual Learning

Traditional School – Offered to students PK- 12th grades that will be on campus attending school at Hilldale Public School facilities. Students would attend as usual with the precautions to limit exposure to the COVID-19 virus. ***These precautions will be outlined in the following sections of this document.***

Those attending traditional school will be moved to distance learning PK – 12th grades if a student becomes ill, is running a fever, or school has a shut down. Students will continue to be enrolled in their same classes with their same teachers. Students will follow the lesson plans of their teachers using Google Classroom. Learning would take place off campus, but students would follow the due dates and timing of all students in their regular classes.

- This process will be different from the process at the end of school (4th Nine Weeks) as the district grading policy will be followed and new instruction will be required.
- Distance learning is intended as an option for those students who are quarantined, have CLOSE exposure to a person testing positive to COVID 19, and/or are ill themselves.
- Students can be in and out of distance learning due to illness or exposure to COVID19; however, parents can **NOT** move students in and out of distance learning for personal scheduling, because students want to stay home a few days, or for vacations.
- During the time students are distance learning, he or she may not participate in extra-curricular or school activities.

Distance Learning will be practiced this school year to prepare for such time as our district finds we must move to a distance learning platform due to district closures for COVID-19 or even Snow Days. Our district has determined it is vital to be ready, and to have students equipped to move into a distance learning environment that will be productive and meet their educational needs. Therefore this school year, students will have either iPads or Chromebooks checked out to them. We will have 11 practice at home virtual distance learning days built into our school calendar. Also, students will practice using online learning at least one day a week at school. The importance of students understanding how to learn online and how to access their teachers' lessons are of paramount importance as predictions for school closures may or may not be long term but will happen as we wait for a solution for COVID-19.

Virtual Learning – Offered to students PK - 12th grades and would be off campus using Edgenuity/Odyssey platform, a completely online program separate from the regular classroom. This is a self-paced curriculum for students, and this option is available to students who need or wish to be totally on-line due to COVID-19. These students would include students who are in the high risk category or have close family members who are in a high risk category.

- Students will be placed in the program and assigned to a Hilldale certified teacher for assistance and guidance.
- Students or parents interested in this option should call and set up an appointment to meet with the site Principal. At that time, they will enroll and complete the intake process which determines the right fit and curriculum program that will meet the needs of the student.
 - Elementary contact – Ms. Patti Bilyard 918-683-9167
 - Middle School contact – Mr. Darren Riddle 918-683-0763
 - High School contact – Mr. Josh Nixon 918-683-3253
- Virtual students will be assigned a Chromebook (2nd – 12th grades) or an iPad (PK – 1st grades) with the appropriate programs already installed.
- Once starting in the virtual school, students will need to remain in virtual school until the end of the semester. If they decide they would like to return to traditional school, this will not be possible until the new semester. Also, students in traditional school will not be permitted to enter virtual school after August 28, 2020, until the beginning of the second semester when they would be permitted to enroll in December before winter break without principal approval. The order of presentation of curriculum restricts the entering and exiting of virtual learning during the semester.

Traditional or Virtual School are Hilldale Public School’s two offerings for students to complete the 2020-2021 school year. Any parent wanting his/her student or students to be virtual learning student must contact the above listed personnel. In order to start classes on the first day in virtual school, ***you must get enrolled before July 31, 2020.*** This allows time for virtual students to be given a schedule of classes, receive instruction on the log-in process, and a chance to become acquainted with their virtual teacher. The virtual school classes will begin on August 13, 2020 using the same calendar as the traditional school students.

Hilldale Public School Administrative Staff want to inform our parents and community that we believe strongly that the best choice and most academically effective choice for students is in a classroom setting with our teachers. This is especially true in the lower elementary grades as students are learning foundational skills. However, we respect our families in their choices for

their students. We understand and support families with students having compromised immune systems or living in homes with those in the high risk categories of this disease. Make no mistake, our Hilldale family will be here to serve our students no matter the setting choice. Our desire is to provide information to allow our parents to make informed decisions. Below are the Oklahoma State Department of Health’s guiding principles to keep in mind.



GUIDING PRINCIPLES TO KEEP IN MIND

The more people a student or staff member interacts with, and the longer that interaction, the higher the risk of COVID-19 spread. According to the CDC, the risk of COVID-19 spread increases in school settings as follows:



LOWEST RISK: Students and teachers engage in virtual-only classes, activities, and events.



MEDIUM RISK: Small, in-person classes, activities, and events. Groups of students stay together and with the same teacher throughout/across school days and groups do not mix. Students remain at least 6 feet apart and do not share objects (e.g., hybrid virtual and in-person class structures, or staggered/rotated scheduling to accommodate smaller class sizes).



HIGH RISK: Full sized, in-person classes, activities, and events. Students are not spaced apart, share classroom materials or supplies, and mix between classes and activities.

On the next pages, you will find the definition of COVID-19 and the signs and symptoms to look for in your students. Next, there is a list of things our district is committed to doing to lower the risk for students and families attending Hilldale Public Schools.

Once again, Hilldale is committed to providing the safest environment possible, but understand we are dealing with a worldwide pandemic, a virus that we cannot control, nor can we guarantee students zero exposure. Although, working together in a community of understanding, support, and compassion, our Hilldale Hornet family believes we can provide emotional and academic support and growth to our students both on campus and virtually.

COVID-19

COVID-19 stands for “coronavirus disease 2019.” It is caused by a virus called SARS-CoV-2. This is the virus that has spread quickly around the world. This virus caused the closure of our district in the spring of last school year. It is important that we review the following with you as we discuss our district plans for re-opening: 1) How the virus is known to spread, 2) What are the signs and symptoms, 3) Prevention of the spread of COVID-19.

According to the CDC and doctors, the virus is spread mainly from person to person. This usually happens when an infected person coughs, sneezes, or is in close contact talking for a period of time. Doctors also think it is possible to spread the virus through the touching of a surface that has the virus on it and then touching one’s mouth, nose or eyes.

Symptoms usually start 4 – 5 days after a person is infected with the virus. But in some people, it can take up to 14 days for symptoms to appear. Some of the symptoms are listed below:

- Fever
- Cough
- Trouble breathing
- Shaking chills
- Muscle aches
- Headache
- Sore Throat
- Problems with sense of smell or taste

The big question is how to prevent the infection. While there is not a vaccine to prevent COVID-19, there are things we can do to slow the spread or avoid exposure to the virus. Those things include:

- 1) Practicing social distancing (as possible)
- 2) Washing hands often
- 3) Avoid touching face

These are the facts as presented to our district as of July 8, 2020. This date is stated because some things could change as more information is collected on this virus. Our district’s number one priority is to keep students, staff, and families in our school community safe and healthy. Therefore, it is important that everyone read the following guidelines and understand how important it is for us to be consistent and insistent on all safeguards.

Know we are sensitive to the feelings and emotional effects of some of the procedures we must implement to ensure we are doing all things possible to keep our school community safe. Please read carefully and understand that we will always do our best to secure a healthy and safe environment. All of our procedures have been developed as a result of the latest guidance available.

Hilldale Public School's Plan for a Safe Reopening

Student / Staff Well-being:

Temperatures will be taken of every person entering our schools.

All staff and students will wear masks in zones where social distancing is most unmanageable. These areas include but not limited to arrival & departure from school, hallways, classrooms, cafeteria line, and commons areas. (Teachers will have discretion in the classroom whether or not masks are required.)

Understand, it is not possible for our schools to keep six feet between students, so we will stress social distancing by having students report to classrooms, separate students in the cafeterias, add lunch periods, and open up new spaces for students during lunch.

All staff are required to attend COVID-19 professional development in order to be familiar with signs, symptoms, precautions, and responsibilities.

All students will be instructed in best practices for healthy habits including education on COVID-19, how it is spread, and preventions for the spread.

Posting of reminders to wash or sanitize hands, not share items, and clean their environment.

Hand sanitizer will be available in all classrooms and in hallways.

The addition of hands-free water fountains are being installed at each site.

All students will be assigned a personal computer, Chromebook, or iPad for their use in order to avoid sharing of devices. Students without internet services will be checked out a Hotspot.

Environment Planning and Programming:

Desks will be spaced out as much as possible.

Student breaks and recess times will be adjusted to help social distancing.

Sharing of materials will be discouraged. Students needing supplies need to inform their teacher.

There will be cleaning spray and towels to clean desks between classes, before and after lunch breaks.

Additional staff will be added to help with cleaning throughout the day.

All ventilation will be checked and serviced before the start of school.

Lockers have been removed from some areas to allow more space in hallways.

Spaces around the school sites will be designated as waiting areas by grade to limit the number of students in one area (drop off and pick up times).

Cleaning Protocols:

Teachers will have a procedure to clean desks.

District purchased additional supplies for each classroom including cleaning towels and cleaning spray in addition to hand sanitizer.

All handwashing stations will be maintained with soap and towels.

Hilldale Transportation for Initial Reopening

Buses:

- Buses are cleaned and sanitized daily.
- Windows will be lowered (in appropriate weather).
- All students' temperatures will be taken as they enter the bus.
 - If a student's temperature is over 100 degrees the student will sit in the front of the bus and all other students will be distanced. The student's temperature will be rechecked at school and if it registers over 100 degrees, parents will be called for the student to go home.
- Students must wear a mask on the bus.
- Assigned seating by family or household on the bus.
- Students will be seated as far apart as possible.
- Bus rules will be strictly enforced. The importance of not changing seats and not touching others is of extreme importance during this time.

Car Riders and Walkers:

- We will have drop off and pick up on both sides of the elementary. There will not be walk up this year. You will be notified of where you pick up your students.
- Students must wear a mask upon arrival and departure from school.
- Each person will have temperature checked before entering the building.
 - If student temperature is over 100 degrees, the student will be taken to the nurse or her designee in a secure location to have temperature rechecked. If the student's temperature remains to show over 100 degrees, the student's parent will be called to pick up his/her student.
 - If a parent, service provider, or anyone other than a student has a temperature over 100 degrees, that person will not be permitted to enter the building.
- In an effort to reduce the exposure chances, visitors to the building are limited to emergencies or issues of extreme importance.
 - All meetings need to be arranged through the office.
 - No person goes to classrooms without principal approval.
 - Having lunch deliveries will not be permitted for staff or students.
- Crosswalk – Parent will drop their students at the edge of the crosswalk. Parents may not go to the elementary doors.

First day of school:

- Parent participation and assistance is very important during this difficult time. Hilldale teachers are prepared for the first day of school. Know your children are in the hands of teachers who truly care about their wellbeing and will care for them and help them get through these first days. Please trust us with your children.
- **First day of school**
 - **Elementary parents *may, if absolutely necessary, walk their student to class as long as both the student and the parent are wearing a mask. However, after the first day of school, adults will not be allowed to go to classrooms or be in hallways.***
 - **Middle School - no one except students and staff will be allowed into the building without an appointment.**
 - **High School - no one except students and staff will be allowed into the building without an appointment.**
- On the first day of school, understand temperatures will be taken on every person entering the building. Anyone with a temperature above 100 degrees may not enter the building.
- Our district's #1 priority is safety. We are trying to keep as many normal processes and procedures as possible while trying to provide necessary protections for students and staff.

Procedures at School in Initial Reopening

Elementary:

- Building will not be open until 7:30 a.m. each morning. Please **do not** send your child to school before this time as they will not be able to enter the building.
- **First day of school**
 - **Elementary parents may, if absolutely necessary, walk their student to class as long as both the student and the parent are wearing a mask. However, after the first day of school, adults will not be allowed to go to classrooms or be in hallways.**
- Each person will have temperature checked before entering the building.
 - If student temperature is over 100 degrees, the student will be taken to the nurse or her designee in a secure location to have temperature rechecked. If the student's temperature remains to show over 100 degrees, the student's parent will be called to pick up his or her student.
 - If a parent, service provider, or anyone other than a student has a temperature over 100 degrees, that person will not be permitted to enter the building.
- Arrival of students will be staged by grade in separate areas in order to spread students out as they are waiting for release to classrooms.
- Breakfast will be in the cafeteria. Students will be asked to sit with only 6 students to a table, eat, and then immediately leave the cafeteria in order to limit the number of students in the cafeteria at one time. The cafeteria will not be a social gathering place before school.
- All classrooms are cleaned daily. In addition, classrooms will be cleaned during the school day.
 - Teachers will have a procedure to clean desks and tables.
- All students will be assigned a Chromebook or iPad. This will reduce the sharing of devices in school. Students without internet at home will be checked out a Hotspot.
 - PK – 1st grades will all be assigned an iPad. The iPads will remain at school until such a time may arise that a student needs to be at home for instruction due to COVID-19. At that time, the student will be allowed to take their device home to ensure they stay with their class on instruction until the time they are safe to return to school.
 - 2nd – 5th grades will be assigned Chromebooks. The Chromebooks will remain at school until such a time may arise that a student needs to be at home for instruction due to COVID-19. At that time, the student will be allowed to take their device home to ensure they stay with their class on instruction until the time they are safe to return to school.
- Lunch time will be modified to accommodate distancing as much as possible.
 - The stage area will be equipped with tables to add seating.

- The number students allowed to sit at a lunch table will be limited to six.
- There will not be outside visitors allowed in the cafeterias in the initial re-opening stage.
- Lunch deliveries will not be allowed. This is to reduce the exposure of our office staff, teachers, and students.
- Tables will be sanitized between lunch groups.
- **Specials (Music, Art, Computer, PE, and Library)**
 - Students will wear their mask while traveling to their different specials classes. Students will be allowed to move to specials classes unless it is determined to be too great of a risk to move students. At such time, students will remain in their classrooms and teachers will go to them for their specials classes.
 - PE will go outside as often as possible, weather permitting. If they are inside, they will be doing activities that will keep them spread out in the gym.
 - Computer class – students will remain in their regular classroom for computer class. Each student will have their own computer assigned to them and therefore will have no need to change rooms or share computers.
 - Library – Students will go to the library as there is room in the library to separate students.
 - Music – Students will travel to the music room unless it is deemed unsafe to do so. There is a lot of room in the music room and students can spread out for their activities.
 - Art – Students will travel to the art room for art unless deemed unsafe to do so. Art supplies will not be shared among students. Items used in art class will be cleaned between uses.
 - All desks and tables in specials classes will be cleaned as a new group of students enters the rooms.
- **All teachers will start the year providing instruction to students in the following areas:**
 - COVID-19 – how viruses are spread / what we can do to prevent spread
 - Handwashing procedures / Hand sanitizer use
 - Not sharing materials / Not touching face
- **Recess**
 - Students will be assigned areas to reduce the number of students in one area.
 - The assigned areas will be rotated.
 - Recess times will be modified as being outside and in open, clean air appears to be a good recommendation for the reduction in the spread of COVID-19.
- **Release time at the end of school (*Please understand; we realize that it is hard waiting in line for your children, but the safe release of students is our #1 priority*)**

- There will be additional staging areas located within the building in order to spread students out while waiting for buses and parents. Masks will be worn by students and adults.
- There will be the addition of areas for those students waiting on circle drive.
- Personal Protective Devices (PPDs)
 - Students will wear masks at drop off, pick up, in the hallways, classrooms, and other more crowded areas during the day.
 - Students may wear gloves.

Understand that PPD items will not be provided to students by the school. This will be a part of their school supply list. The attached is guidance from the Oklahoma health department on masks. Students using cloth masks will be able to wash them in the evenings. We will be teaching students proper use of masks and reinforcing the importance of washing the masks. We ask that parents help us with this as it will take time for good habits to become natural.

Middle School:

- Students will not be permitted to enter the building before 7:15 a.m. All students must wear a mask upon arrival to school.
- **First day of school**
 - **Middle School - no one except students and staff will be allowed into the building without an appointment.**
- All persons entering the building will have their temperature taken.
 - If student temperature is over 100 degrees, the student will be taken to the nurse or her designee in a secure location to have temperature rechecked. If the student's temperature remains to show over 100 degrees, the student's parent will be called to pick up his or her student.
 - If a parent, service provider, or anyone other than a student has a temperature over 100 degrees, that person will not be permitted to enter the building.
- Students will be staged in several different areas by grade to increase the social distancing ability. Students and staff will wear masks.
- Breakfast will be served in the cafeteria. Students will be asked to sit only 6 students to a table, eat, and then go to their designated area. There will be grab and go breakfast available as well so students can get their breakfast and go to their designated staging areas. Students will not be allowed to congregate in groups. All students and staff will wear masks except while eating.
- All classrooms will be cleaned daily. In addition, classrooms will be cleaned during the school day.
 - Teachers will have a procedure to clean desks and tables.
- All teachers will start the year with instruction in the following areas:
 - COVID-19 – how viruses are spread / what we can do to prevent spread
 - Hand washing procedures / Hand sanitizer use
 - Not sharing materials / not touching face
- All students will be assigned a Chromebook. This will reduce the sharing of devices in school. Students without internet at home will be checked out a Hotspot.
 - 6th – 8th grade students will all be assigned a Chromebook. The Chromebooks will be checked out to all students at schedule pick up.
 - Students will have the responsibility to bring their Chromebooks fully charged each day.
 - If a student has to remain at home for a time period due to COVID-19, he or she will be able to access his or her assignments and instruction from his or her Chromebook using Google Classroom until he or she is able to return to school.
- All choir, band, and athletic classes will have specific guidelines to follow. Those guidelines will be attached at the end of this document.

- There will be an additional lunch period this year. This will allow us to reduce the number of students in the lunch room at the same time.
 - There will be only 6 students allowed at each table.
 - Masks will be worn in the lunch line.
 - Deliveries of food will not be allowed. This will reduce the number of people entering the school and will reduce the exposure of our office staff, teachers, and students.
- Release time
 - All students riding buses will be released at 2:50 p.m. in order to clear the hall before the other students are released. This will reduce the number of students in the hallway at the end of the day. Students must wear their masks during departure from school.
 - Students will not be allowed to congregate after school in groups.
 - Students who have parents picking them up after school will be asked to social distance while waiting.
- Personal Protective Devices (PPD)
 - Students and staff will be required to wear masks. Students will wear masks between classes and in other more crowded areas of the school.
 - Students may wear gloves.

Understand that PPD items will not be provided to students by the school. This will be a part of their school supply list. The attached is guidance from the Oklahoma health department on masks. Students using cloth masks will be able to wash them in the evenings. We will be teaching students proper use of masks and reinforcing the importance of washing the masks. We ask that parents help us with this as it will take time for good habits to become natural.

High School:

- Students will not be permitted to enter the building before 7:15 a.m. Students will wear masks upon arrival to school.
- **First day of school**
 - **High School - no one except students and staff will be allowed into the building without an appointment.**
- Only students assigned to before school detention will be allowed inside the building at 7:00 a.m. (Mr. Grandstaff or Mr. Nixon will open the door and check temperatures).
- Students attending college, ICTC, or internships anytime during the school will have their temperatures checked upon arrival at school.
- All persons entering the building will have their temperature taken.
 - If a student's temperature is over 100 degrees, the student will be taken to the nurse or her designee in a secure location to have temperature rechecked. If the student's temperature remains to show over 100 degrees, the student's parent will be called to pick up his or her student.
 - If a parent, service provider, or anyone other than a student has a temperature over 100 degrees, that person will not be permitted to enter the building.
- Students will be staged in several different areas by grade to increase the social distancing ability. Students will wear masks in these areas.
- Breakfast will be served in the cafeteria. Students will be asked to sit only 6 to a table, eat, and then go to their designated area. There will be grab and go breakfast available as well so students can get their breakfast and go to their designated staging areas. Students will not be allowed to congregate in groups. Students will wear masks in lines and at tables or designated areas. The only exception is while eating.
- All classrooms will be cleaned daily. In addition, classrooms will be cleaned during the school day.
 - Teachers will have a procedure to clean desks and tables.
- All teachers will start the year with instruction in the following areas:
 - COVID-19 – how viruses are spread / what we can do to prevent spread
 - Handwashing procedures / Hand sanitizer use
 - Not sharing materials / not touching face
- All students will be assigned a Chromebook. This will reduce the sharing of devices in school. All students without internet at home will be checked out a Hotspot.
 - All 9th – 12th grade students will all be assigned a Chromebook. The Chromebooks will be checked out to students at schedule pick up.
 - Students will have the responsibility to bring their Chromebooks fully charged each day.

- If a student has to remain at home for a time period due to COVID-19, he or she will be able to access their assignments and instruction from his or her Chromebook using Google Classroom until he or she is able to return to school.
- All choir, band, and athletic classes will have specific guidelines. Those guidelines will be given out by coaches or teachers.
- There will be an additional lunch period this year. This will allow us to reduce the number of students in the lunch room at the same time.
 - There will only be 6 students allowed at each table.
 - Students will wear masks except while eating.
 - Deliveries of food will not be allowed. This will reduce the number of people entering the school and reduce the risk of exposure of our office staff, teachers, and students.
 - Remember, Hilldale High School has a closed campus.
- Release time
 - All students riding buses will be released at 2:50 p.m. in order to clear the hall before the other students are released. This will reduce the number of students in the hallway at the end of the day. Students will wear masks during departure and on the buses.
 - Students will not be allowed to congregate after school in groups.
 - Students who have parents picking them up after school will be asked to social distance while waiting and to wear masks.
- Personal Protective Devices (PPD)
 - Students and staff will be required to wear masks. Masks must be worn in the hallways between classes and in other more congested areas of the school.
 - Students may wear gloves.

Understand that PPD items will not be provided to students by the school. This will be a part of their school supply list. The attached is guidance from the Oklahoma health department on masks. Students using cloth masks will be able to wash them in the evenings. We will be teaching students proper use of masks and reinforcing the importance of washing the masks. We ask that parents help us with this as it will take time for good habits to become natural.

Hilldale Elementary Distance Learning Preschool – First Grade

All students in grades preschool through first grade will have an iPad checked out to them. The students will leave the iPads at school for use in the classroom. Any student whose parents have chosen virtual learning or if our school has to close due to COVID-19, all students will take their iPads home for instructional purposes. The releases and policies for device check out are listed in the site handbook along with the policy for check out of Hotspots if needed.

Guidelines:

- Teachers will be using Google Classroom for the platform of instruction.
 - All assignments will be through Google Classroom and lesson plans will be available through the parent portal.
 - Teacher may use Nearpod application to present lessons.
 - iPad applications will be preloaded on students' iPads.
- Parents and Teachers must be partners in distance learning, especially with children in elementary school. Many students have not learned to manipulate devices in a manner consistent with the ability to gain new knowledge and stay focused. Therefore, communication is of the utmost importance during distance learning.
 - Teachers will provide you with means of communication for you to easily reach out to them.
 - Teachers will have office hours set aside for contact.
- Distance learning is taught as if in school but learning takes place at home or in another environment.
 - The instruction will be provided by the classroom teacher.
 - The assignments will be given and a due date will be assigned.
 - In order for students to stay on pace and complete their grade level standards, the due dates and timelines are very important.
- Teachers will be available for assistance and will be using **Google Meets or ZOOM** as a tool to instruct students or provide video lessons for students to watch.
- Students will be taught how to login to their device and how to access their daily activities.
- Parents will receive a step-by-step guide outlining “how to access” instruction and assignments.
- Attendance is taken daily.
 - Attendance is measured by students completing the assignments in a timely manner as to the due dates. Completed assignments are evidence of attendance.
 - If a student is ill, parents will still contact the school so the absence will be marked as verified and the student will have time to make up the work according to the makeup work policy in the student handbook.

- The parent portal part of our school Student Information System will provide up-to-date information to parents on their children.
 - Parents will receive a user name and password to the parent portal.
 - The portal is accessed from the Hilldale Public School webpage by clicking on the Gradebook/Employee Portal button.
 - Parent portal will provide an avenue for parents to track attendance.
 - Parent portal will provide information on recorded assignments and grades.
- Parent Contact
 - Teachers of students on short term distance learning will contact parents if students do not login or complete assignments by due dates.
 - If a teacher cannot reach the parent, the teacher will notify the principal – no contact or assignments missed are recorded as truancy and fall under the truancy policy.
 - In the case of long term distance learning, the teacher will contact parents of students not completing assignments and will require online meeting time with students not reaching mastery of skills.
- The recommended time for PK – kindergarten in online learning through distance learning is approximately 45 minutes with the following recommendation:
 - 15 minutes reading aloud and literacy skills including a reading task and/or writing assignment.
 - 15 minute math lesson, activity, application practice or game focused on concepts, skills or content (i.e. number sense, computation, problem solving, etc.)
 - 15 minutes of reading skills practices (i.e. rhyming, sounds in words, letter names, and letter sounds)
 - Extended learning:
 - 30-60 minutes of outdoor play
 - 10-20 minutes of reading with family
 - 30 or more minutes of imaginative play (small toy play, dress up play and building)
- The recommendation for first graders in online learning through distance learning is approximately 80-90 minutes.
 - 20 minutes of read aloud or independent reading
 - 20 minutes of reading or writing lesson task, or prompt (may include 15 minutes of independent writing)
 - 20 minutes combination of math lesson, activity, application practice, or games focused on concept skills (i.e. number sense, computation, problem solving, etc.)
 - 20 minutes of science/social studies activities or lesson connected to an overarching project or topic of study
 - Flexible specials (PE, Music, Art, Computer, and Library)

Hilldale Elementary Distance Learning 2nd – 5th Grades

All students in 2nd – 5th grades will have a Chromebook checked out to them. The students will leave the Chromebooks at school for use in the classroom. Any student whose parents have chosen virtual learning will be issued a Chromebook to take home. If our school has to close due to COVID-19, all students will take their Chromebooks home for instructional purposes. The releases and policies for device check out are listed in the Elementary Handbook along with the policy for check out of Hotspots if needed.

Guidelines:

- Teachers will be using Google Classroom for the platform of instruction.
 - All assignments will be through Google Classroom and lesson plans will be available through the parent portal.
 - Teachers may use Nearpod application to present lessons.
- Parents and Teachers must be partners in distance learning especially with children in elementary school. Many students have not learned to manipulate devices in a manner consistent with the ability to gain new knowledge and stay focused. Therefore, communication is of the utmost importance during distance learning.
 - Teachers will provide you with means of communication for you to easily reach out to them.
 - Teachers will have office hours set aside for contact in case of school closure.
- Distance learning is taught as if in school, but learning takes place at home or in another environment.
 - The instruction will be provided by the classroom teacher.
 - The assignments will be given and a due date will be assigned.
 - In order for students to stay on pace and complete their grade level standards, the due dates and timelines are very important.
- Teachers will be available for assistance and will be using **Google Meets or ZOOM** as a tool to instruct students or provide video lessons for students to watch.
- Students will be taught how to login to their devices and how to access their daily activities.
- Parents will receive a step-by-step guide outlining 'how to access' instruction videos, live lessons and assignments.
- Attendance is taken daily.
 - Attendance is measured by students completing the assignments in a timely manner by the assigned due dates.
 - Completed assignments are evidence of attendance.
 - If a student is ill, parents will still contact the school so the absence will be marked as verified and the student will have time to make up the work according to the makeup work policy in the student handbook.

- The parent portal part of our school Student Information System will provide up-to-date information to parents on their children.
 - Parents will receive a user name and password to the parent portal.
 - The portal is accessed from the Hilldale Public School webpage by clicking on the Gradebook/Employee Portal button.
 - Parent portal will provide an avenue for parents to track attendance.
 - Parent portal will provide information on recorded assignments and grades.
- Parent Contact
 - Teachers of students on short term distance learning will contact parents if students do not login or complete assignments by due dates.
 - If a teacher cannot reach parent, the teacher will notify the principal – no contact or assignments missed are recorded as truancy and fall under the truancy policy.
 - In the case of *long term distance learning*, the teacher will contact parents of students not completing assignments and will require online meeting time with students not reaching mastery of skills or scoring below 70% in a subject area.
- The recommendation for 2nd – 5th graders in online learning through distance learning is approximately 80-90 minutes.
 - 20 minutes of read aloud or independent reading
 - 20 minutes of reading or writing lesson task, or prompt (may include 15 minutes of independent writing)
 - 20 minutes combination of math lesson, activity, application practice, or games focused on concept skills (i.e. number sense, computation, problem solving, etc.)
 - 20 minutes of science/social studies activities or lesson connected to an overarching project or topic of study
 - Flexible specials (PE, Music, Art, Computer, and Library)

Hilldale Middle School Distance Learning 6th - 8th Grades

All students in 6th – 8th grades will have a Chromebook checked out to them. The students will check out the Chromebooks at schedule pick-up. The students will be responsible for having their Chromebooks each day for class. It will be the responsibility of students to recharge their Chromebooks for classes each day. Students will be checked out a Hotspot if needed.

Any student whose parents have chosen virtual learning will be issued a Chromebook to take home at schedule pick up. If our school has to close due to COVID-19, all students will take their Chromebooks home for instructional purposes. The releases and policies for device check out are listed in the Middle School Handbook along with the policy for check out of Hotspots if needed.

Guidelines:

- Teachers will be using Google Classroom for the platform of instruction.
 - All assignments will be through Google Classroom and lesson plans will be available through the parent portal.
 - Teachers may use Nearpod application to present lessons.
- Parents and Teachers must be partners in distance learning. Many students have not learned to manipulate devices in a manner consistent with the ability to gain new knowledge and stay focused. Therefore, communication is of the utmost importance during distance learning.
 - Teachers will provide you with means of communication for you to easily reach out to them.
 - Teachers will have office hours set aside for contact in case of school closure.
- Distance learning is taught as if in school, but learning takes place at home or in another environment.
 - The instruction will be provided by the classroom teacher.
 - The assignments will be given and a due date will be assigned.
 - In order for students to stay on pace and complete their grade level standards, the due dates and timelines are very important.
- Teachers will be available for assistance and will be using **Google Meets or ZOOM** as a tool to instruct students or provide video lessons for students to watch.
- Students will be taught how to login to their devices and how to access their daily activities.
- Parents will receive a step-by-step guide outlining ‘how to access’ instruction videos, live lessons and assignments.
- Attendance is taken daily.
 - Attendance is measured by students completing the assignments in a timely manner by the assigned due dates.

- Completed assignments are evidence of attendance.
- If a student is ill, parents will still contact the school so the absence will be marked as verified and the student will have time to make up the work according to the makeup work policy in the student handbook.
- The parent portal part of our school Student Information System will provide up-to-date information to parents on their children.
 - Parents will receive a user name and password to the parent portal.
 - The portal is accessed from the Hilldale Public School webpage by clicking on the Gradebook/Employee Portal button.
 - Parent portal will provide an avenue for parents to track attendance.
 - Parent portal will provide information on recorded assignments and grades.
- Parent Contact
 - Teachers of students on short term distance learning will contact parents if students do not login or complete assignments by due dates.
 - If a teacher cannot reach a parent, the teacher will notify the principal – no contact or assignments missed are recorded as truancy and fall under the truancy policy.
 - In the case of long term distance learning, the teacher will contact parents of students not completing assignments and will require online meeting time with students not reaching mastery of skills or scoring below 70% in a subject area.
- The recommendation for 6th – 8th graders in online learning through distance learning is approximately 180 minutes (about 30 minutes per class).
 - 30 minutes English
 - 30 minutes Math
 - 30 minutes Social Studies
 - 30 minutes Science
 - 30 minutes in each elective class on their schedule.

Hilldale High School Distance Learning 9th – 12th Grades

All students in 9th - 12th grades will have a Chromebook checked out to them. The students will check out the Chromebooks at schedule pick-up. The students will be responsible for having their Chromebooks each day for class. It will be the responsibility of students to recharge their Chromebooks for classes each day. A student will be checked out a Hotspot if needed.

Any student whose parents have chosen virtual learning will be issued a Chromebook to take home at schedule pick up. If our school has to close due to COVID-19, all students will take their Chromebooks home for instructional purposes. The releases and policies for device check out are listed in the High School Handbook along with the policy for check out of Hotspots if needed.

Guidelines:

- Teachers will be using Google Classroom for the platform of instruction.
 - All assignments will be through Google Classroom and lesson plans will be available through the parent portal.
- Parents and Teachers must be partners in distance learning. Therefore, communication is of the utmost importance during distance learning.
 - Teachers will provide you with means of communication for you to easily reach out to them.
 - Teachers will have office hours set aside for contact in case of school closure.
- Distance learning is taught as if in school, but learning takes place at home or in another environment.
 - The instruction will be provided by the classroom teacher.
 - The assignments will be given and a due date will be assigned.
 - In order for students to stay on pace and complete their grade level standards, the due dates and timelines are very important.
- Teachers will be available for assistance and will be using **Google Meets or ZOOM** as a tool to instruct students or provide video lessons for students to watch.
- Students will be taught how to login to their devices and how to access their daily activities.
- Parents will receive a step-by-step guide outlining ‘how to access’ instruction videos, live lessons and assignments.
- Attendance is taken daily.
 - Attendance is measured by students completing the assignments in a timely manner by the assigned due dates.
 - Completed assignments are evidence of attendance.

- If a student is ill, parents will still contact the school so the absence will be marked as verified and the student will have time to make up the work according to the makeup work policy in the student handbook.
- ICTC and Connors:
 - Students attending ICTC or Connors will follow the procedures for those schools. Their teachers and instructors are the ones to issue grades and you work with them to see that your courses are complete.
 - Most **IMPORTANT** thing to remember is classes from Connors must be completed if they are required courses for high school students. The college may issue a P – passing grade and not require students to complete courses but a P is not a grade for High School. The college may explain to you this will not hurt your college GPA but this could keep you from meeting graduation requirements or not meet the requirements of Oklahoma’s Promise.
 - **DO NOT** drop a course or accept a P / PW / W without going through one of our counselors.
- The parent portal part of our school Student Information System will provide up-to-date information to parents on their children.
 - Parents will receive a user name and password to the parent portal.
 - The portal is accessed from the Hilldale Public School webpage by clicking on the Gradebook/Employee Portal button.
 - Parent portal will provide an avenue for parents to track attendance.
 - Parent portal will provide information on recorded assignments and grades.
- Parent Contact
 - Teachers of students on short term distance learning will contact parents if students do not login or complete assignments by due dates.
 - If a teacher cannot reach a parent, the teacher will notify the principal – no contact or assignments missed are recorded as truancy and fall under the truancy policy.
 - In the case of long term distance learning, the teacher will contact parents of students not completing assignments and will require online meeting time with students not reaching mastery of skills or scoring below 70% in a subject area.
- The recommendation for 9th - 12th graders in online learning through distance learning is approximately 180 minutes (about 30 minutes per class).
 - 30 minutes English
 - 30 minutes Math
 - 30 minutes Social Studies
 - 30 minutes Science
 - 30 minutes in each elective class on their schedule.

Virtual Classes

The Hilldale Learning Academy is a virtual option for students PK-12. At the Elementary, this virtual option will be overseen by an elementary certified teacher(s). Grades 6th – 12th this option will be overseen through our Alternative Education Program. Hilldale Learning Academy was created to serve at risk students which may include academic deficiency, behavioral difficulties, excessive absences, pregnancy or parenting, adjustment problems or juvenile justice involvement. However, at this time we are also serving students due to the threat or fear of COVID-19. This academy will give students the ability to move forward in their education from home, to complete their education, and move on to higher educational or career opportunities. All students will be issued a Chromebook or iPad. In addition, students will be issued a Hotspot if needed.

The policies, procedures, rules and regulations contained are outlined in the Learning Academy handbook and are the result of a concerted effort on the part of the Board of Education, policy committee, faculty, and administration. This information has been carefully prepared and presented so that it will be of great value in helping the student adjust to our school and become an integral part of it. District Board Policies and site handbooks are available on the website at www.hilldale.k12.ok.us.

The ultimate purpose of virtual education is to help each student be educated to their fullest potential and to become an effective citizen.

Academy Description

Virtual education is a program intended to meet the needs of students at their level and move them forward at their own pace while carefully working to keep them at the appropriate level.

The philosophy of virtual education is:

- a. **High School:** either a re-entry or an avenue of completion program of high school requirements, depending on the student's needs. This program is run through our Alternative Education Program but will be available to any student during the COVID-19 pandemic. Students will have access to certified teachers in order to complete the requirements of the courses if help is needed.
- b. **Middle School:** a re-entry program, for no longer than the end of the current school year, to increase specific skills that will assist in the student's ability to return to the regular setting. Middle School curriculum will be provided and the assistance of a certified teacher will be available.
- c. **Elementary:** a re-entry program for a student to stay on level and progress through the required academic standards until which time it is safe or in their best interest to return to regular class. Elementary Students (k-5th) will work within the elementary content program of Edgenutity called Odyssey. The teacher will assign the curriculum and students will work through the program. A certified teacher will be available to give assistance to students having difficulty.

All students in the virtual education program, Hilldale Learning Academy, will also be provided Social Emotional Learning opportunities through our counseling department. Counselors will assist with academic, career and emotional guidance.

Protocols for Students and Staff with Suspected COVID-19

**** It is important to remember we are in an unprecedented time. Our world is facing a pandemic that can be deadly to those with compromised immune systems, including older persons. It is the responsibility of our school system to do all we can to provide the safest environment possible to our students as well as the school community. The following protocols are in place for the safety of students, staff, and the community. The school's action of sending a student home must not be taken as a confirmation of COVID- 19. The students or staff asked to return home is the action of safety and responsibility to all student and the community.****

All students' confidentiality is going to be respected as required in FERPA and HIPPA regulations. However, students with signs or symptoms of COVID-19 will be taken to the nurse or her designee to be assessed, and parents will be contacted. This area will be away from the classroom and the student will be asked to wear a mask if medically able. The health department conducts contact tracing for all COVID- 19 cases. This will assist in all decisions made about school closures.

Students with Fever or Symptoms:


- Students with a fever or symptoms should NOT be sent to school. If you take your child's temperature and it is over 100 degrees or has other COVID 19 symptoms, **DO NOT** send him or her to school.
 - Notify the office of your child's illness as soon as possible. (The principal will work with you to place your child on distance learning in order to keep up with the instruction of their regular class. This will also start his or her attendance being checked by distance learning and your child will not be counted as absent as long as he or she follows the distance learning attendance policy.)
 - A student should not return to school until their fever has been gone for 3 days without the use of a fever reducing medication.
- If your child has been in **CLOSE** contact with a person who tests positive for COVID-19, parents must notify the office immediately and your child should **NOT** come to school. While being in contact does not mean your child has COVID-19, there is a time period in which your child should be monitored for symptoms before returning to school. The Close Contact Chart outlining those timelines is an attachment at the end of this document. (Your building principal will set your child up on distance learning in order for your child to receive all the instruction their class is receiving, and your child will not be counted as absent as long as he or she follows the distance learning guidelines.)

Students with Symptoms of COVID-19:












- Any student at school who begins to show symptoms of COVID-19 during the school day, the following will happen:
 - Student will be taken to the nurse's office or her designated station.
 - Student will be assessed by the nurse. Our school nurse will use the Standards and Transmissions-Based Precautions when dealing with students.
 - Parents will be contacted and the student will be sent home immediately.
 - The health department will be contacted.
 - Parents will be encouraged to get the child tested for COVID-19.
 - Any area where the student has been for 30 minutes or longer will be cleaned and sanitized for safety purposes.
 - The students will not be allowed to return to school until the fever has been gone for three days AND the other symptoms are better.
- If the school is notified a student has tested **positive** for COVID-19, the following will happen:
 - The school officials and the health department will be notified immediately.
 - If the student is at school, parents will be notified and instructed to pick up student.
 - Any students waiting for parents to pick them up will be spread out in a staging area.
 - The area where the student or staff member spent more than 30 minutes will be isolated for a minimum of 24 hours. School staff will deep clean and sanitize all areas where the infected person has been after the 24 hour isolation period.
 - Health officials and school administration will work together to determine **if** or for how long school should close.
 - Notification will be sent out to parents of students who had contact with any student with a confirmed positive case.
- If a staff member or student is in **close** contact with a person testing positive for COVID-19, the student or staff member will need to follow our district Student / Teacher Close Contact chart. They should stay home and self-monitor their condition according to the appropriate timeline on the chart.
 - Parent or teacher should notify the building principal as soon as possible of the exposure.
 - Student will be assigned to distance learning during this time period. (Distance learning procedures are attached)
 - Any student or staff member will be strongly encouraged to get a COVID-19 test. Once notified of the results of the test, the school will follow the chart attached.
 - Student will not be allowed back to school until conference with school principal and it is determined to be safe for the student to return to class. (The school will be following the guidelines set by the CDC/Oklahoma Health Department.)

- For any questions regarding if a student requires quarantine or isolation, please call our designated COVID-19 contact person for the district. **NURSE: Dalonda Martinez @ 918-683-9167.**

The following is the guidance from the Oklahoma State Department of Health defining the difference between quarantine and isolation:



QUARANTINE VS. ISOLATION - WHAT IS THE DIFFERENCE?

<div style="text-align: center; margin-bottom: 10px;">  <p>QUARANTINE keeps someone who was in close contact with someone who has COVID-19 away from others.</p> </div> <div style="text-align: center; margin-bottom: 10px;">  <p>If you had close contact with a person who has COVID-19:</p> </div> <div style="text-align: center; margin-bottom: 10px;">  <p>Stay home until 14 days after your last contact.</p> </div> <div style="text-align: center; margin-bottom: 10px;">  <p>Check your temperature twice a day and watch for symptoms of COVID-19</p> </div> <div style="text-align: center;">  <p>If possible, stay away from people who are at higher-risk for getting sick from COVID-19.</p> </div>	<div style="text-align: center; margin-bottom: 10px;">  <p>ISOLATION keeps someone who is sick or tested positive for COVID-19 without symptoms away from others, even in their own home.</p> </div> <div style="text-align: center; margin-bottom: 10px;">  <p>If you are sick and think or know you have COVID-19</p> </div> <div style="text-align: center; margin-bottom: 10px;">  <p>Stay home until after</p> <ul style="list-style-type: none"> ▪ 3 days with no fever ▪ Symptoms improved ▪ 10 days since symptoms first appeared </div> <div style="text-align: center; margin-bottom: 10px;">  <p>If you tested positive for COVID-19 but do not have symptoms</p> </div> <div style="text-align: center; margin-bottom: 10px;">  <p>Stay home until after 10 days have passed since your positive test</p> </div> <div style="text-align: center;">  <p>If you live with others, stay in a specific "sick room" or area and away from other people or animals, including pets. Use a separate bathroom, if available.</p> </div>
---	--

** Note the 3 days no fever means 3 days no fever without aid of fever reducing medication.

*** Be sure to notify the school of any close contact or positive tests results of COVID-19 – your student will be placed on distance learning and the absences will **not** count against them.

Extra-Curricular and School Activities

In the event we have a district closure, all activities within the district will be rescheduled or cancelled during the closure.

For any site that has a school closure, all activities within that site will be rescheduled or cancelled during the closure.

Requirements if you are sick, test positive, or have been in close contact with a person testing positive

Quarantine VS. Isolation What is the difference?

QUARANTINE

Keeps someone who was in close contact with a person who has COVID-19 it is important that they stay away from others.

If you had close contact with a person who has COVID-19:

ALL THREE ARE REQUIRED:

Stay home until 14 days
After your last contact

Check your temperature twice
A day and watch for symptoms
Of COVID-19.

If possible, stay away
From people who are at
Higher-risk for getting
Sick from COVID-19.

ISOLATION

Keeps someone who is sick or tested positive for COVID-19 without symptoms away from others, even in their own home.

If you are sick and think or know you have COVID-19 or are showing any symptoms of COVID-19:

Stay home until:

ALL three of these are true:

- 24 hours with no fever without the use of medications
- Symptoms improved
- 10 days since symptoms first appeared

If you have new loss of smell or taste:

- This is a symptoms of COVID-19 and you need to isolate.

If you tested positive for COVID-19

But do not have symptoms:

- Stay home until after 10 days have passed since your positive test.
- If you live with others, stay in a specific “sick room” or area and away from other people or animals, including pets. Use a separate bathroom if available.

KNOWING THE TERMS

Incubation Period

This is the time from exposure to a disease to Development of the illness. For COVID-19, this can Range from 2-14 days, with an average of 5-6 days.

Isolation

The time an ill person is recommended to isolate (stay Home and away from others) while they are infectious. For COVID-19, this is a minimum of 10 days from the date symptoms start (or the date a person is tested if they don't have symptoms).

Self-Isolation

For people with symptoms of COVID-19 but not sick enough to be hospitalized.

- * Stay home in a separate room from the rest of the household members.
- * Use a separate bathroom if possible.
- * Family and roommates should avoid contact with sick person and practice self-quarantine.
- * Ill person should wear a mask and practice social distancing if they enter any shared space in the home.

Self-Quarantine

For people without symptoms but who have a higher potential of developing illness due to having close contact (at least 15 minutes of contact less than 6 feet of space between them) with a person with confirmed case of COVID-19.

- * Stay home 24/7 and self-monitor for 14 days after the last exposure to the COVID-19 case.
- * Family and roommates should practice social distancing within the home.
- * If symptoms develop, self-isolate and seek testing to confirm COVID-19 illness.

Decision to close school.

Did a student or staff member test positive for COVID 19?



YES



Was the student or staff at school within 72 hours of testing positive?

NO

There will be no school closure & school will be cleaned as designated.

YES

YES

YES

There is no evidence of community spread.

There is minimum evidence of community spread.

There is moderate or significant evidence of community spread.

YES

YES

YES

In conjunction with the Oklahoma Health Department, school would remain open after sanitizing ALL areas the staff or student had spent more than 30 minutes OR

In conjunction with the Oklahoma Health Department, school could be closed for a minimum of 3 days to 2 weeks to ensure no other social contacts become infected. During this time the students will participate in distance learning.

In conjunction with the Oklahoma Health Department, school could be closed for a long term period of 10 days or longer.

Superintendent may close school for 24 hour to give adequate time for sanitization.

School closure MAY be made-up.

School closure would not be made up through additional days but students would be in distance learnings.

Students would continue school through distance learning.

The school closure would not be made up through additional days but participation in distance learning.



Is the exposure to COVID-19 limited to one site?

YES

NO

Only the site of the exposure will be closed. The other sites will remain open to students and staff. The Superintendent will set the closure time.

The entire district will be closed until such time designated by the Superintendent.

COVID-19 SYMPTOMS

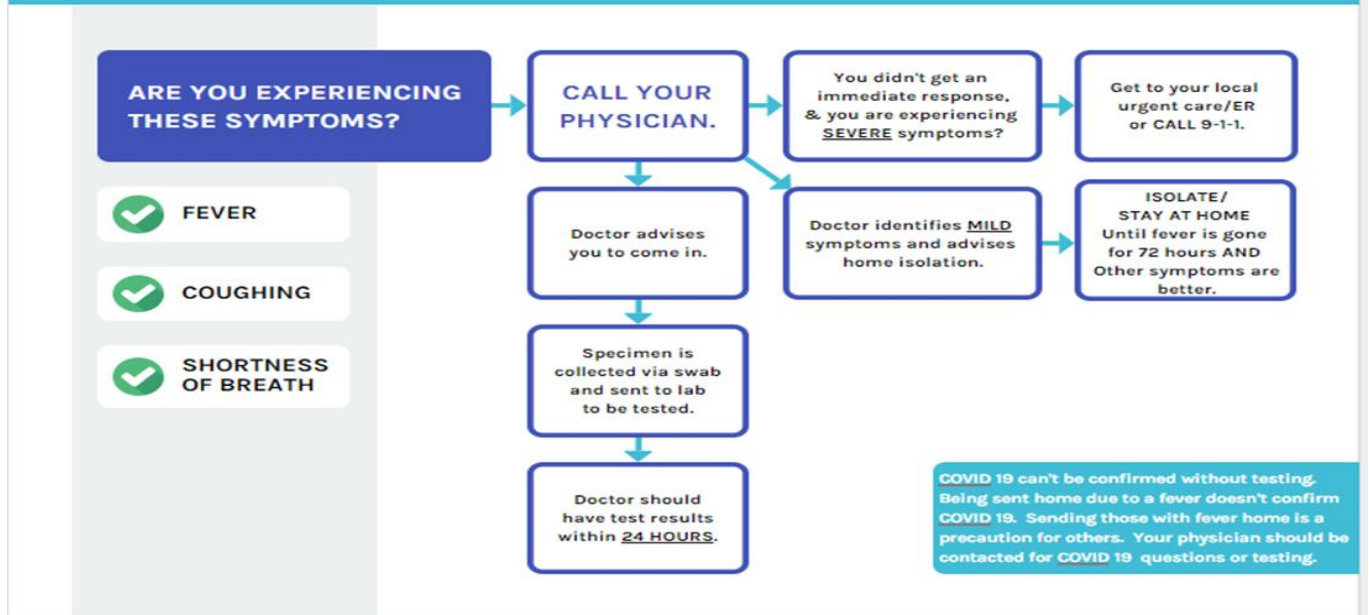
SOURCES: CDC, WHO, American College of Allergy, Asthma and Immunology



Your Health
In Our Hands

SYMPTOM	COVID-19	COMMON COLD	FLU	ALLERGIES
Fever	Common	Rare	Common	Sometimes
Dry cough	Common	Mild	Common	Sometimes
Shortness of breath	Common	No	No	Common
Headaches	Sometimes	Rare	Common	Sometimes
Aches and pains	Sometimes	Common	Common	No
Sore throat	Sometimes	Common	Common	No
Fatigue	Sometimes	Sometimes	Common	Sometimes
Diarrhea	Rare	No	Sometimes	No
Runny nose	Rare	Common	Sometimes	Common
Sneezing	No	Common	No	Common

Do I need to get tested for COVID-19?



Phase I	Phase II	Phase III
<p>* All parts of the Reopening Plan will be followed in Phase I</p> <p>Highlights:</p> <ul style="list-style-type: none"> * Temperatures will be taken every day before entry of the building for all staff, students, and visitors. * Staff, students, and/or any persons entering the school sites will be required to wear masks in all areas where social distancing is not possible. <p>* Students riding buses to or from school, to or from ICTC , or any school activity or trip will be required to wear a mask.</p> <p>* Cleaning protocols will be strictly followed and all hand sanitizers and other safe guards will be available to all students.</p>	<p>Highlights:</p> <ul style="list-style-type: none"> * Temperatures will not be taken every day. * Masks will be encouraged but not required. * Students will remain spread out at lunches and separated recesses. * Students will be encouraged to wear masks on the buses. * Cleaning protocols will still be followed to ensure a safe environment. <p>*****</p> <p>Our school will stay in this phase until number of cases of COVID-19 decrease and our school can move to Phase III or there is an increase in cases which will move our school back to Phase I.</p>	<p>Highlights:</p> <ul style="list-style-type: none"> * Masks will be an option but will be a student choice. * Students will be permitted to combine for recesses. * Masks on buses will be by student choice. * Cleaning will remain vigilant! <p>*****</p> <p>*School as usual will be in effect unless required or recommended by the State Department of Health to Move back to Phase I or Phase II.</p>